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FM GENEVA

TO THE WHITE HOUSE

C D N F I D E N T I A L 2211457 DEC 73

25X1

HAKTO 88 IMMEDIATE

DECEMBER 22, 1973

FOR SCOWCROFT FROM EAGLEBURGER

SUBJECT: PROPOSED SCHEDULE

REF: TOHAK 176

1. MONDAY

SECRETARY SEES NO NEED TO CALL IN PRINCIPALS AND REGIONAL ASSISTANT SECRETARIES ON MONDAY. AS IT IS NOT A REGULAR WORKING DAY.

2. WEDNESDAY

SECRETARY AGREES TO SUGGESTED LUNCHEON WITH SCHLESINGER

~CILBY . MOORER .

3. THRUSDAY-FRIDAY

DNE SALT MEETING IS ENDUGH. SECRETARY WANTS THE DTHER ONE TO BE ON MBFR. ASK AMB. A. FOR LUNCH ONE OF THESE TWO DAYS. OKAY FOR RESOR APPOINTMENT. PUT IKLE ON APPOINTMENT REQUEST LIST TO PUT IN FRONT OF SECRETARY ON HIS RETURN.

4. | SWEARING-IN CEREMONIES:

SECRETARY AGREES TO SWEAR IN (1) BROWN; (2) SONNENFELOT;

(3) MCCLOSKEY: (4) HARTMAN; (5) INGERSOLL; (6) BUFFUM; (7) NEWSON;

(8) STOESSEL AND (9) HILL.

5. PUT DONALDSON AND MAW ON HIS APPOINTMENT REQUEST LIST.

State Dept. review completed

ON-FILE NSC RELEASE INSTRUCTIONS APPLY

SCOWCROFT, MCFARLANE, SECFLE

PSN:016233

RECALLED

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